AGENDA ITEM NO: 11



Report To:	Education and Communities Committee	Date:	6 September 2016
Report By:	Wilma Bain, Corporate Director, Education, Communities and Organisational Development	Report No:	EDUCOM/57/16/WB
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Subject:	Education and Communities Corp Performance Report	orate Director	ate Improvement Plan

### 1.0 PURPOSE

- 1.1 The purpose of this report is to update the Committee on the achievement of key objectives in the Education, Communities and Organisational Development Corporate Directorate Improvement Plan (CDIP) 2016/19.
- 1.2 The report focuses on improvement actions that sit within the Education, Inclusive Education and Culture and Safer and Inclusive Communities Services.

### 2.0 SUMMARY

- 2.1 Inverclyde Council's new Corporate Directorate Improvement Plans 2016/19 were approved by the relevant Committee in May 2016. This is the first report progress report on the new Education, Communities and Organisational Development Plan. Full details of progress are provided in Appendix 1. Further progress reports will be submitted to every second meeting of this Committee.
- 2.2 The current status of the CDIP improvement actions is

Status	blue - complete	red - significant slippage	amber - slight slippage	green - on track
August 2016	0	0	1	25

### 3.0 RECOMMENDATIONS

- 3.1 It is recommended that the Committee:
  - a. notes the progress made in implementing the Education, Communities and Organisational Development CDIP 2016/19; and
  - b. agrees that a second progress report will be submitted to this Committee in January 2017.

### 4.0 BACKGROUND

- 4.1 CDIPs are a key component of the Council's Strategic Planning and Performance Management Framework. They are the principal vehicle for managing and delivering the strategic outcomes in the Single Outcome Agreement 2013/16 and the Council's Corporate Statement 2013/17, as well as the well-being outcomes which are Safe, Healthy, Achieving, Nurtured, Active, Respected and Responsible (SHANARRI).
- 4.2 The Education, Communities and Organisational Development CDIP 2016/19 was approved by the Education and Communities Committee on 3 May 2016.
- 4.3 This report focuses on improvement actions that sit within the Education, Inclusive Education and Culture and Safer and Inclusive Communities Services. The CDIP improvement actions that sit within the Corporate Policy, Organisational Development, Human Resources and Corporate Communications Services will be included in the next Corporate Services Performance Report which will be considered by the Policy and Resources Committee on 20 September 2016.
- 4.4 As detailed in Appendix 1, improvement actions have been allocated a 'BRAG' status:

blue - complete; red - significant slippage; amber - slight slippage; green - on track.

### 5.0 PROGRESS

5.1 This is the first progress report on the delivery of the new CDIP's improvement actions. The current status of the CDIP's improvement actions is summarised below:

	blue -	red –	amber -	green -
Status	complete	significant slippage	slight slippage	on track
August 2016	0	0	1	25

- 5.2 Appendix 1 provides full details of the status of each improvement action, together with commentaries from the appropriate Service.
- 5.3 Good progress has been made in delivering most of the improvement actions, examples of which include:
  - Engagement with young people the second #ClydeConversations2 will be held on 13 October 2016. The proposed themes are Respected and Responsible, Youth Participation Strategy, updates on offers, asks and actions and a showcase of wider achievements and challenging perceptions.
  - Scottish Attainment Challenge Significant progress has been made on this and the original attainment challenge has now been expanded into the second level.
  - National strategy for public libraries Completed reading for pleasure pilot in partnership with St Andrew's Primary School June 2016. Project was very successful and will be featured in an issue of Teaching Scotland later in 2016. During summer 2016, Libraries have contributed to IC's Summer Lunch Clubs by taking a Library on Tour to Larkfield Tenants Hall and Craigmarloch School.
- 5.4 There has been slight slippage with only one improvement action:
  - Developing Inverclyde's Young Workforce: Implementation of Youth Employment Activity Plan (YEAP) - Inverclyde does have a YEAP but more work is required to evidence improved practice, outcomes and commissioning of services.

### 6.0 IMPLICATIONS

6.1 Financial implications - one-off costs:

Cost centre	Budget heading	Budget year	Proposed spend this report	Virement from	Other comments
n/a	n/a	n/a	n/a	n/a	n/a

Financial implications - annually recurring costs/(savings):

Cost centre	Budget heading	With effect from	Annual net impact	Virement from	Other comments
n/a	n/a	n/a	n/a	n/a	n/a

- 6.2 Human Resources: There are no direct human resources implications arising from this report.
- 6.3 Legal: There are no direct legal implications arising from this report.
- 6.4 Equalities: There are no direct equalities implications arising from this report.
- 6.5 Repopulation: Provision of Council Services which are subject to close scrutiny with the aim of delivering continuous improvement for current and potential citizens of Inverclyde support the Council's aim of retaining and enhancing the area's population.

### 7.0 CONSULTATION

7.1 Updates on progress with the CDIP's implementation have been provided by the lead officer of each improvement action.

#### 8.0 BACKGROUND PAPERS

8.1 Education, Communities and Organisational Development Corporate Directorate Improvement Plan 2016/19.

### 9.0 CONCLUSION

9.1 This is the first progress report on actions that sit within the Inclusive Education and Culture, Education and Safer and Inclusive Communities sections of the CDIP 2016/19. The report is presented for the Committee's approval with the recommendation that the next progress report be submitted to the Education and Communities Committee in January 2017.

### **Education and Communities Improvement Plan**

**Progress Report** 

August 2017

# Corporate Improvement Actions 2016-17

### **1.0** Corporate Improvement Actions

These actions have implications for the whole Council, or more than one Directorate, not just the Education, Communities and Organisational Development Directorate.

Ref no	Where do we want to be?	How will we get there (including timescale)?	BRAG Status	Commentary August 2016	SOA & Wellbeing Outcome
CA1	Refreshed Equality Outcomes, based on engagement with services and communities, are in place for the end of April 2017. A report on progress on Equality Outcomes is prepared over 2016 and published in April 2017. LGBT Chartered Status Communication strategy for LGBT young people and adults Families are supported to live in Inverclyde, with particular support in place to help them to integrate into the local culture.	Corporate Equality Officer, working with the Corporate Equality Group to engage re Equality Outcomes and draft new set, as well as develop the report on progress. A LGBT group for adults is set up and meeting regularly to support local LGBT population Produce information and guidance (within one year) Identify ways to celebrate diversity in Inverclyde. Foster good relations/ understanding with communities and new migrants. Work with families to tackle gender inequality.	Green On Track	The process to refresh equality outcomes has commenced. An equality mainstreaming report has been started. Adult LGBT group established and meeting weekly.	Respected, Included
CA5	Young people across Inverclyde have a range of co-ordinated opportunities to be involved in decision making affecting their schools, services for young people and communities	In partnership with Inverclyde's young people and community planning partners, progress the action points arising from the Health and Well Being Survey conducted in secondary schools in 2014 and at the #Clyde Conversations follow-up event in March 2015 Youth Participation Strategy completed in partnership with young people Guidance given out to Council Directorates & Partners Establishment of a Youth Cabinet with members of school councils, youth council, SYP, senior officers and councillors	Green On Track	The second #ClydeConversations will be held on 13 October 2016. The proposed themes are respected & responsible, Youth Participation Strategy, Update on offers, asks and actions from previous conference, showcase of wider achievements and challenging perceptions. Youth Participation Strategy developed in partnership with young people. Approach endorsed by Best Start in Life OD. Will be presented to Alliance Board October 2016 and E&C	Respected

Ref no	Where do we want to be?	How will we get there (including timescale)?	BRAG Status	Commentary August 2016	Appendix 1 SOA & Wellbeing Outcome
	Young people's voices are heard and their issues taken into consideration in service development and delivery	Timescale: to be agreed		Committee November 2016.	

# Cross-Directorate Improvement Actions 2016-17

### 2.0 Cross-Directorate Improvement Actions

These actions will be implemented by more than one service in the Education,	Communities and Organisational Development Directorate.
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Ref Whe no	re do we want to be?	How will we get there (including timescale)?	BRAG Status	Commentary August 2016	SOA & Wellbeing Outcome
agend and c one s inform Servid Confi imple pathw how t plann level of tim	secure systems across cies for information sharing collation of information on ite. Customer/ public facing nation on the Named Person ce and Child's Plan. dent staff across agencies in menting the GIRFEC vay with clear guidance on o do so. Evidence of quality ing both at single agency and interagency with signs rely support being given to en and families to improve mes.	Guidance will be written and training provided on single agency and multi-agency level covering e.g. using SEEMIS for the wellbeing indicators, understanding the role of the named person and becoming confident in GIRFEC pathways. ICT solution will be ironed out to ensure secure information sharing.	Green On Track	<ul> <li>IT resources identified and costed. IT infrastucture currently being updated accordingly.</li> <li>Inverclyde Practice Guidance published in July 2016 agreed by HSCP, Education Services, Police Scotland, SCRA as well as 3<sup>rd</sup> Sector.</li> <li>Multi-agency training and development plan has been progressing with high level of uptake. This supports the workforce across all sectors regarding their responsibilities re GIRFEC.</li> <li>Named Person service arrangements are ready for commencement by both Health and Education.</li> <li>Information transfer Police Scotland to Named Person service pilot has been successfully implemented to detail the operating procedures required in advance of going 'live'.</li> <li>Information sharing arrangements suspended pending further guidance following Supreme Court Judgement on 28 July 2016.</li> <li>Next steps are:</li> <li>The design and implementation of</li> </ul>	Nurtured Safe SOA 6

Ref no	Where do we want to be?	How will we get there (including timescale)?	BRAG Status	Commentary August 2016	Append SOA & Wellbeing Outcome
				<ul> <li>a communication plan</li> <li>Alignment of statutory complaints processes for Named Person and Child's Plan with current Inverclyde complaints processes.</li> </ul>	
CD2	Strategies identified to work through the Scottish Attainment Challenge are disseminated across all schools Attainment gap linked to deprivation has decreased. Evidenced based strategies to improve literacy and numeracy are in place across all schools in the Authority. Improvements in the 2015/16 baseline figures for literacy and numeracy of 1% annually. Improvements in the 2015/16 baseline figures for attendance of 0.3% annually Primary 1 exclusions remain at zero per 1,000 pupils and reduce Primary 2 exclusions annually by 0.5%	Coaching, mentoring and increased parental involvement in children's education Improvement plans developed by the primary schools Develop an Authority wide training strategy to further develop pedagogy and assessment. Develop a literacy and numeracy strategy to raise attainment. Implementing new techniques in teaching numeracy and literacy	Green On Track	Significant progress has been made on this and the original attainment challenge has now been expanded into second level. A bid is currently being submitted for secondary schools.         A progress report is on the agenda for this committee.	SOA6 Achieving; Nurtured
CD3	The quality of volunteering opportunities is increased. The role and contribution volunteers make to community planning, achieving key outcomes and the delivery of services is	Carry out refreshed survey of volunteering across the directorate and CLD partnership Partnership volunteer development event held. Findings to inform a volunteering strategy for Inverclyde	Green On Track	No comments	SOA2 SOA6 Respected Responsible

Ref no	Where do we want to be?	How will we get there (including timescale)?	BRAG Status	Commentary August 2016	Append SOA & Wellbeing Outcome
	understood and quantified				
CD4	Working towards the delivery of outcomes set out in ALIS 2020 to identify how to evidence improved practice and outcomes for literacies across CLD	Use of evidence-based approaches which lead improved literacies capabilities (Links to CD2: Scottish Attainment Challenge/Raising Attainment for All and the National Improvement Framework) with a developmental focus on parents/early years and senior phase	Green On Track	No comments	SOA6 Achieving Included
CD5	Schools provide a flexible, pupil- centred senior phase curriculum supporting the recommendations as proposed in the national policy document The Youth Employment Activity Plan is implemented and able to	Start the preparation for the Delivery of the recommendations from the national policy document. Take forward the 2016/17 actions from the strategic plan for 2015 – 2017.	Green On Track	All actions are on track. Curriculum structure and school curriculum pathways options processes now support national policy. Ongoing policy and procedural development planned for secondary HoE meeting in September 2016. A detailed report will be presented to Education SMT following the summer break.	SOA 3 SOA 6 Achieving Included
	evidence improved practice and outcomes for employability across providers and partnerships There is an increase in positive and sustained destinations for school leavers in Inverclyde.	Implement the Youth Employment Activity Plan.	Amber Slight Slippage	Inverclyde does have a YEAP but it is not being utilised to improve practice, outcomes or commissioning of services, currently raising this issue with IREG. Intial destinations are consistent but in 2014/15 follow up Inverclyde dropped below the national average.	
CD6	Implement the new 'My Government Scotland' cards All secondary school pupils have a National Entitlement Card with 'My Government Scotland' and benefits such as cashless catering, library membership, leisure facility membership and be	Issuing cards to all secondary pupils especially S1's, recording the usage of reward scheme and library memberships.	Green On Track	No comments	SOA6 Respected Responsible

					Appendix	
Ref no	Where do we want to be?	How will we get there (including timescale)?	BRAG Status	Commentary August 2016	SOA & Wellbeing Outcome	
	part of the Reward scheme Senior cards are automatically issued when the person turns 60 in partnership with The Improvement Service	Information provided by the Improvement Service				
	Communication strategy/awareness raising between councils and SPT on the distribution of the cards	Communication between councils and SPT				

## Service Improvement Actions 2016-17

### 3.0 Service Improvement Actions

These actions will be carried out by specific Services in the Directorate.

Ref no	Where do we want to be?	How will we get there (including timescale)?	BRAG Status	Commentary August 2016	SOA & Wellbeing Outcome				
	EDUCATION								
Ed1	The Authority will be fully compliant with or will have plans to be fully compliant with all aspects of the Education Scotland Act 2016. There will be improved attainment for Looked After and Looked After and Accommodated Children.	Reviewing current provision and where necessary setting up short life working groups to ensure the duties of the Council in relation to the act is implemented. Respond to consultation on guidance on various aspects of the Bill.	Green On Track	Up to date on all aspects of this.	Achieving				
Ed2	A system is in place to be able to report on and monitor attainment in the BGE	The SEEMIS system is used to collate initial data. National guidance will be used to ensure a shared understanding of what it is to achieve a level Progression frameworks for understanding standards will be developed at Authority level. Inverclyde will work with other local Authorities including Renfrewshire and East Renfrewshire to moderate and share standards	• Green On Track	Initial data on achievement of a level has been collated through the SEEMIS system and will be submitted at the end of August. Progression frameworks are being developed. the first meeting of the local Authority task group to review the moderation process took place on August 11 <sup>th</sup> .	Achieving				
Ed3	All school self –evaluate and framework improvement plans against the Quality indicators identified in HGIOS 4	Individual quality indicators are matched to all training sessions. School improvement planning and self- evaluation documents are reviewed to take into account the new documentation and Quality Indicators.(by March 2017)	Green On Track	The Education Services Standards and Quality and Improvement plan has been linked to HGIOS 4 indicators. Training sessions and documentation are now linked to HGIOS 4. Further training is planned.	Achieving				

Ref no	Where do we want to be?	How will we get there (including timescale)?	BRAG Status	Commentary August 2016	SOA & Wellbeing Outcome
Ed4	All pupils should be taught a second language from P1 and a third language from P5.	<ul> <li>2016- 17</li> <li>L3 Resource offered to all pilot cluster to implement L3 P5-7 with support from Cluster Secondary</li> <li>2017-18</li> <li>All Primaries pilot L3 P 5-7 in collaboration with Cluster Secondary</li> <li>2019 -2020 L3 Embedded P5-7</li> </ul>	Green On Track	Ongoing training to deliver the 1+2 language initiative which included 9 staff completing the Train the Trainer courses at Strathclyde University, 20 Primary staff completing a language immersion courses in Malaga and Lyon during the school holidays, 20 staff enrolled in online training supplemented by in school support from our development officer	Achieving
Ed5	A cost effective and improved method for paying for school lunches and trips is in place.	Identify a preferred supplier for online payment systems and undertake a pilot during academic year 16/17	Green On Track	Supplier demos took place in May 2016 and a contract was awarded to parent Pay (PP). Initial meetings have taken place with PP and a project plan has been formulated. Staff from education, finance and catering have been identified for training. Training log-ons have been sent out to education staff and they will complete computer based training prior to a training course, provisionally scheduled for 16 Aug (TBC). Target go live date is mid Sept, but there may be some slippage.	Included
Ed6	By 2020 the council will be offering the entitlement of 1140 hours of early learning and childcare	Establish a working group to take forward the government requirement to provide 1140 hours of childcare. Undertake an evaluation of provision what parents/carers would require. Communicate with partners and parents as to the timescale of implementation.	Green On Track	Officers have been attending Scottish Government sessions about this initiative. Awaiting further guidance as to how this will be rolled out.	Nurtured

	Арре								
Ref no	Where do we want to be?	How will we get there (including timescale)?	BRAG Status	Commentary August 2016	SOA & Wellbeing Outcome				
	INCLUSIVE EDUCATION & CULTURE								
IECC P1	A well-developed Inclusive Support Service which will be effective and efficient in providing universal and targeted support, leading to improved outcomes for children and young people.	The review has been undertaken by a Review Reference group and sub groups and concluded by a seconded Head Teacher. Implementation of the Review recommendations.	Green On Track	Implementation Strategy Group constituted August 2016 with draft Implementation Action Plans to be agreed by end of August 2016. On- going consultation underway regarding implementation strategies in some services impacted by review recommendations. Several recommendation completed or currently under way, including: Rec 3 GIRFEC Pathways Development Group; Rec 4 ASN allocation; Rec 6 Named Person Service procedures.	SOA6 Nurtured Included Achieving				
IECC P2	Inverclyde Libraries will implement the recommendations from the National Strategy, focusing on two strategic aims per year for the next 3 years. In 2016-7 Inverclyde Libraries will: Promote reading, literacy and learning. Promote digital inclusion.	Work with Education colleagues on the Attainment Challenge supporting reading for pleasure in schools, and family learning events in the community. Produce an accessibility policy to standardize the digital offer made by Scottish public libraries ensuring digital resources are available to all users.	Green On Track	Completed the reading for pleasure pilot in partnership with St Andrew's Primary School June 2016. The project was very successful and will be featured in an issue of Teaching Scotland later in 2016. Libraries will undertake a further Reading for Pleasure programme with an Attainment Challenge primary school by end March 2017. During summer 2016, Libraries have contributed to Inverclyde Council's Summer Lunch Clubs by taking a Library on Tour to Larkfield Tenants Hall and Craigmarloch School. This has enabled Libraries to deliver a programme of family learning events directly within these communities and complimented a full summer events programme hosted in branch libraries across Libraries with a similar focus on	SOA2 SOA3 SOA4 SOA6 SOA7 SOA8 All wellbeing outcomes				

Ref no	Where do we want to be?	How will we get there (including timescale)?	BRAG Status	Commentary August 2016	SOA & Wellbeing Outcome
				family engagement and learning. Ongoing. Working with other local authority partners with the aim of standardizing digital resources available to library users across Scotland.	
		SAFER AND INCLUSIVE CO	MMUNITIES	6	
SIC1	<ol> <li>Year 1 – a programme of curricular and extra curricular activity for primary and secondary schools on the site.</li> <li>Year 2 – Development and support of a club based around Rankin Park.</li> <li>Year 3 - Development of a wider network of trails across Clyde Muirshiel Regional Park.</li> </ol>	ASSD staff currently undergoing training by Scottish Cycling to allow them to coach mountain bike skills. Programme to be set up with interested schools	Green On Track	No comments	Healthy Active
SIC2	Modernised CCTV connected to the Council SWAN and or wireless system, with redeployable options.	By carrying out market testing. Provide options The Council agreeing and implementing one of the options.	Green On Track	Report seeking permission to tender will be submitted to Committee during the September meeting cycle.	SOA2 SOA8 Safe Respected Responsible
SIC3	Funding for 2016-17 TBC from Scottish Government. Continue collaborative programmes. Scottish Government introducing "Scottish Energy Efficient Programmes"	Promote grant availability and improved energy efficiency to owners Continue to target 'difficult to treat' houses for investment in collaboration with RSLs. Considering pilot programme for SEEPS funding.	Green On Track	Scottish Government funding for 2016/17: £1,071,261. Continue working on collaborative programmes to increase number of properties made energy efficient. No SEEPS programmes have been identified.	SOA2 SOA4 SOA7 Healthy Safe Responsible

Ref no	Where do we want to be?	How will we get there (including timescale)?	BRAG Status	Commentary August 2016	SOA & Wellbeing Outcome
	SEEPS to include commercial properties in collaborative programmes				
SIC4	NVPs are controlled in accordance with new legislation, particularly with regard to under-age sales of these products.	Education and enforcement regarding the new rules relating to NVPs rolled out to all businesses in Inverclyde during 2016.	Green On Track	No comments	Healthy
SIC5	Consumers in Inverclyde can identify reputable and trustworthy traders in the area. Reputable traders can compete more effectively against rogue traders.	Implementation of a Trusted Trader/ Buy with Confidence scheme in Inverclyde. Timescale March 2019	Green On Track	No comments	SOA 2 SOA 8 Respected Responsible
SIC6	Increased numbers of young people gaining qualifications. A broader range of qualifications offered to better meet the needs of individuals.	All CLD staff are trained in Assessor/verifier qualifications Increased range of qualifications offered	Green On Track	No comments	Achieving
SIC7	All young people in school and community based settings are effectively supported to develop the confidence and skills they need to 'stay safe' and thrive in the face of any new challenges they face.	Work with school colleagues to increase the number and effectiveness of school based inputs around staying safe in response to new challenges facing young people, particularly targeting S1 to S3 More direct engagement on the street with the Word on the Street Project	Green On Track	No comments	SOA6 Achieving Healthy Respected Responsible
	Increased engagement with young people in their own settings which would include street based programmes around community safety and health.				

Ref no	Where do we want to be?	How will we get there (including timescale)?	BRAG Status	Commentary August 2016	SOA & Wellbeing Outcome
SIC8	All adult learning provision is mapped and processes are in place to ensure no learner completes a programme without being encouraged to continue their learning	Map all adult learning provision, process developed and agreed with providers receiving public funding to support continued engagement	Green On Track		SOA3 SOA4 SOA6 Achieving

## Capital Projects Improvement Actions 2016-17

### **Capital Projects Improvement Actions**

These improvement actions are related to capital project improvements which the Directorate is the leading on, for example, how the Directorate will address any slippage of capital projects.

The Education, Communities and Organisational Development Directorate acts largely as a client of the Environment, Regeneration and Resources Directorate for the delivery of capital projects, e.g.:

- Schools Estate Management Plan
- Inverkip Community Centre
- Inverclyde Association for Mental Health (IAMH) Mearns Centre development
- Multi Use Games Areas
- Rankin Park Mountain Bike Hub
- Watt Complex (McLean Museum and Watt Library)
- Community facilities at Woodhall
- Birkmyre pitch improvements
- Housing Scheme of Assistance

Ref no	Where are we now?	Where do we want to be?	BRAG Status	Commentary August 2016	SOA and Wellbeing Outcome
CP1	The Directorate works in partnership with the Environment, Regeneration and Resources Directorate as a client in regard to capital projects.	Continue to work with ERR to ensure timescales are met, that slippage is kept to a minimum and plans are in place for moving in and out of buildings when required.	•	Ongoing monitoring.	Safe; Responsible